

CHAPTER 2

Organisation, Functions and Duties[Section 4(1)(b)(i)]

Particulars of the organization, functions and duties:-

WINGS & FUNCTIONS :

- **Administration wing (Secretary & Administrative Officer)** deals with the matters pertaining to establishment, Co-ordinate the Executive committee Authority meetings.
- **Engineering wing (Executive Engineer)** deals with execution of various developmental works, formation of layouts, infrastructure works and deposit works.
- **Planning wing (Planning Officer)** deals with the preparation of Master plans, Zonal Development Plans and Layout plans and its regulation & enforcement.
- **Accounts wing (Accounts officer)** maintains the accounts of the Authority.